



Worksheet: Personal computer migration



Whitepapers and technical documentation

Information about this document

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Worksheet: Personal computer migration

Are you **moving to a new computer system** and need to take over existing user files and settings from the old computer in an efficient manner ?

By using our worksheet, this will become an easy task !

This document contains a **set of copyable templates**, which may be of invaluable help when **transferring files and settings from one computer to another**.

With our templates, you make sure not to forget a single file or detail, and you are **ready to start working with your new computer even faster**.

Do you need professional help ?

[IT infrastructure management & business consulting services]

We **plan, update and optimise hardware, software as well as networks** according to the individual requirements of your business.

With our **expertise and professional support**, we make sure that your IT infrastructure will meet all demands - today and tomorrow.

We are always there for you and **look forward to discussing your requirements**. See the last page of this document for further information and contact details.

System settings / special configuration done on the target system

Tips: Please write down carefully any information and steps required to perform each task. For example, import of previously saved user data (settings and user credentials, desired shortcuts and icons for the desktop), information required to get access to the (wireless) network, installation and configuration of software and games (like license IDs, custom profiles, user data; bookmarks, saved passwords and plugins of the web browser and e-mail client software),

Details about the tasks to perform	Status

Workstation data sheet

Label

Short description

Serial number

Inventory ID

Hardware

Operating system

Installed software

Domain / network name

IP address(es)

MAC address(es)

Administrator / support

Date of purchase / date of installation

Additional information

About STAR ENTERPRISE

[Information Technology Is Our Universe !]

STAR ENTERPRISE is an **IT and business agency** offering a wide-spread range of **professional products and services** dedicated to corporate customers of any industry and any size.

Our portfolio covers **business consulting, software development** and **IT services**. By means of our innovative solutions, we support our clients in taking advantage of today's information technologies to work more efficient and more profitable.

Our philosophy is simple: We want to establish **long-term business relationships** by carrying a **high degree of responsibility while working results-oriented**.

Contact Information

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You have **questions, which are related to this whitepaper** and want to get in touch with the author ? Please have a look at the title page to find the author's name and personal e-mail address.

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We are looking forward to discussing the **possibilities for your company** and are sure that our **individual solutions and professional service** will convince you to **take a first step in starting a partnership with us**.

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